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GOVERNMENT OF UTTAR PRADESH

Department of Cultural Affairs and Scientific Research

(Archival Section)

* * *

Progress Report of—

State Archives of Uttar Pradesh, Allahabad, 1959—62

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INTRODUCTION

A report on the working of the State Archives of U. P., for the period 1954—59, was published in 1961. This report covers the period from April 1, 1959 to March 31, 1962.

VIDHAN BHAVAN,
LUCKNOW :
The 25th June, 1962.

M. ZAHEER, M.A.S.,
Director,
Department of Cultural Affairs and Scientific Research,
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REPORT ON THE WORKING OF THE STATE ARCHIVES, U. P., ALLAHABAD, FOR THE YEARS 1959–1962

A. General

1. *Organisation*—With effect from April 24, 1959, the Central Record Office, Allahabad, was redesignated as State Archives and the Keeper of Records as Keeper of Archives. During the year 1959–61, the staff was further strengthened by the creation of seven posts of Technical Assistants, six posts of Menders, one post of Field Assistant and one post of Typist, thus bringing the total strength of the office up to the end of this period to 40 persons. The strength of the staff during the period 1959-60, had been 38 persons. In the year 1961-62, the strength of the office was raised to 43, including three ministerial posts under the Plan Scheme. The staff of Education Directorate consisting of two Senior Clerks and three peons reverted to their parent office in September, 1959. The seven posts of Technical Assistants created during the year 1959-60, remained vacant as their selection was referred to the Public Service Commission, U. P. and only three posts could be filled up in August and September, 1960, owing to non-availability of suitable personnel. One post of Technical Assistant was filled up temporarily in September, 1960. The Public Service Commission was moved to expedite the recruitment of the remaining posts. In May, 1959, six menders were appointed. The post of typist was filled in February, 1960, and that of Field Assistant in October, 1960. One post of Junior Technical Assistant and 4 posts of Technical Assistants were filled up by the Selection of suitable candidates through Public Service Commission U. P., in December, 1960 and March, 1962 respectively.

Sri K. P. Srivastava, Assistant Keeper of Archives, proceeded abroad (United Kingdom, Sweden, Denmark, West Germany and France, etc.) on study leave in September, 1959, for higher studies in Archives Administration. He was also awarded a scholarship by the Canada Council and he visited Canada and United States of America for higher studies in Archival Science. Sri Srivastava also attended the Fourth International Conference of Archives held at Stockholm, Sweden, in August, 1960, as a representative of the Uttar Pradesh Government. Dr. G. N. Saletore, Keeper of Archives, proceeded on 13 months leave ex-India from November 15, 1960. Sri K. P. Srivastava joined on December 15, 1960, as officiating Keeper of Archives, after his return from abroad. Sri S. N. Sinha, Technical Assistant, was officiating as Assistant Keeper of Archives, since September 1, 1959. Sri Sinha also looked after the duties of Keeper of Archives, from November 15, 1960 to December 14, 1960. Sri R. B. Chaudhary, Technical Assistant, came back in September, 1960, after completing training in Archives Keeping in the National Archives of India, New Delhi, where he had been sent in October, 1959.

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Dr. Saletore resumed duties as Keeper of Archives with effect from November 1, 1961, after return from U. S. A., where he spent eight and a half months in observing and studying advanced archival techniques.

The distribution of permanent and temporary staff of the State Archives, U. P., Allahabad, during the period in question was as in Appendix "A".

REGIONAL ARCHIVES

Under the scheme of reorganization of archives repositories in U. P., it was decided by Government to set up regional archives over a period of years. To each regional archives repository would be transferred permanent records of the region after fifty years, and these records would be kept in the required repository for fifty years. When the records are a hundred year old these would be transferred to the State Archives. A beginning was made with the sanction of a regional archives at Allahabad and the staff as in Appendix "B" was sanctioned, but owing to non-availability of building the archives repository could not be set up.

2. *Finance*—The budget allotment and expenditure under different primary units was as in Appendix "C".

The income from different sources was as follows :

Sources	1959-60	1960-61	1961-62
	Rs.nP.	Rs.nP.	Rs.nP.
1. Search fee realised from the public	25.00	20.00	20.00
2. Sale of the publications of the office	8.73	19.07	12.50
3. Charges for microfilming of documents	11.06	..	24.37
4. Other sources	..	42.00	..
Total ..	44.79	81.07	56.87

3. *Premises*—The State Archives still continued to be located in the old premises. The archival laboratory was equipped in 1959-60. As the present building is far too inadequate, arrangements for the maintenance of the records and accommodation for the staff cannot be made, and Government decided to set up a new building at Lucknow for which an amount of Rs.3 lakhs was estimated and an amount of Rs.1.50 lakhs provided in 1959-60. Owing to non-availability of suitable land at Lucknow this amount could not be utilized in 1959-60 or 1960-61. But during 1961-62, however, a plot was acquired by Government in the Mahanagar Extension Scheme in Lucknow at a total cost of Rs.1,13,226.25. Detailed plans of the new State Archives building are being worked out by the Director of Cultural Affairs and Scientific Research, U. P., Lucknow and the Assistant Keeper of Archives.

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4. *Equipment*—During 1959-60, amongst the items purchased, were repairing and binding materials such as chiffon, printing paper, cartridge paper and pulp boards. For photocopying work a 35 mm. Practina Camera, a film splicer and other materials were also acquired. Equipment purchased during 1960-61, included several Godrej Steel almirahs for keeping manuscripts, foreign hand-made paper for preserving documents and manuscripts and paper for film duplication. In 1961-62, the items purchased in connection with the Plan Scheme (expansion of the State Archives) consisted of – 2 typewriters, an Ultra Violet Ray lamp, furniture and steel almirahs, a microscope, a thermostat water-cooler, fire extinguishers and steel racks. In addition provision was made in the State Archives regular budget for 1961-62, for the purchase of chiffon, binding cloth, leather, board cutter, steel book cases, steel plan cabinets, steel card Index cabinets, steel Filing cabinets, repairing tables (according to the design adopted from the Public Record Office, London), Tell-Tale clock and steel racks.

B. Activities

1. *Fresh acquisitions*—During the period under review, the office accessioned 4,155 items including files and registers from the Board of Revenue, U. P., Allahabad, 255 Volumes from Rampur Collectorate and 7,761 files of 22 districts relating to the Mutiny of 1857, kept in the office of the History of Freedom Movement, U. P., Lucknow. The details of the records are given below :

Serial no.	Year of accession	Creating Agencies	Category	Number of records	Period to which records relate
1	1959-60 ..	Board of Revenue, Allahabad.	Revenue	4,155 files and registers.	1826—1921
2	,,	Rampur Collectorate	Accounts	255 Vols.	1845—1945
3	1960-61	Jaunpur	Historical	113	Mutiny Papers.
4	,,	Lucknow	Do.	1,440	ditto.
5	,,	Kanpur	Do.	315	ditto.
6	,,	Sultanpur	Do.	18	ditto.
7	,,	Etah	Do.	83	ditto.
8	,,	Unnao	Do.	1,048	ditto.
9	,,	Almora	Do.	26	ditto.
10	,,	Muzaffarnagar	Do.	218	ditto.
11	,,	Aligarh	Do.	92	ditto.
12	,,	Hamirpur	Do.	193	ditto.
13	,,	Jhansi	Do.	256	ditto.

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Serial no.	Year of accession	Creating Agencies	Category	Number of records	Period to which records relate
14	1960-61	Rae Bareli	Historical	18	Mutiny papers.
15	,,	Fatehpur	Do.	52	ditto.
16	,,	Bijnor	Do.	909	ditto.
17	,,	Agra	Do.	86	ditto.
18	,,	Farrukhabad	Do.	130	ditto.
19	,,	Ghazipur	Do.	79	ditto.
20	,,	Bahraich	Do.	18	ditto.
21	,,	Etawah	Do.	11	ditto.
22	,,	Mathura	Do.	1,078	ditto.
23	,,	Bulandshahar	Do.	1,578	ditto.

2. *Care and Preservation of Materials*—(i) *Care of records*—With the appointment of six menders in May, 1959, in addition to the three already employed, satisfactory progress was maintained in the rehabilitation of records. Repairing in all its stages and binding were done and the bindery provided with necessary accessories. Kashmir Chiffon was used for ordinary repairs. But due to non-availability of Acetate Foil, the work of hand lamination had to be deferred.

Flattening of folded papers and drying of documents were also done, with the help of an Automatic Electric Iron.

Two cleaners (one Philips 220 volts, $\frac{1}{4}$ horse power Universal Vacuum Cleaner and Secomak Blower and cleaner 220 volts, $\frac{1}{2}$ horse power) were regularly used in the stack area. Cleaning by hand dusting was also done.

Fumigation of records was done with the help of Paradichlorobenzene and Thymol in two different chambers, constructed for this purpose.

A team of menders headed by a Technical Assistant was deputed in September, 1960, to the office of the Board of Revenue, Lucknow, to repair the old maps, damaged by water due to the collapse of Chhota Chattar Manzil. In all 313 maps were repaired, out of which 161 maps were mounted on hand made paper.

Details in respect of preservation work are given in Appendix "I".

(ii) *Technical operations*—During the year 1959 to 1961, records were checked, classified and arranged groupwise. Classified lists were prepared for 1, 263 files of the Court of the District Judge, Varanasi ; 767 files of the Court of the Sessions Judge, Mirzapur ; 1,248 files of the Unnao Collectorate ; 4,155 items including files and registers of the Board of Revenue, U. P., Allahabad ; 255 volumes of Rampur Collectorate ; and the manuscripts and documents of

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Allahabad Museum. Two thousand, eight hundred and one volumes of records were checked and arranged and 255 letters in Garhwali language were listed. During the same period checking, verification and arrangement of manuscripts and documents acquired by the U. P. Regional Records Survey Committee and Library books were also taken up and 7,780 manuscripts, 2,456 documents and 6,000 library books were checked and arranged. Three hundred manuscripts and documents in Persian and 280 manuscripts in Sanskrit were accessioned. In the financial year 1961-62, 5,611 books were accessioned and checking and arrangement were done in respect of 10,885 files, 7,126 volumes and 266 bundles.

FINDING AIDS

Inventory of records—During 1961-62, the work of preparation of inventory of records was taken up and 33,326 items of records were entered in the prescribed form of inventory as in Appendix "D". The inventory will now be prefaced by an introductory note, in which the evolution of records is set out together with the history of the administration which produced them. The several series within the group and sub-series within the series will briefly be described and analysed.

Accession of manuscripts and documents acquired by the U. P. Regional Records Survey Committee—During the same period the work of preparation of Accession Register of manuscripts and documents was also taken up and 3,060 Persian manuscripts and documents as well as 6,177 Sanskrit manuscripts were entered in the prescribed form of the Accession Register as in Appendix "E".

3. *Publication*—No progress was made.

4. *Library*—During 1959-60, 764 books were added to the Library by purchase and donation (including the books acquired from several Collectorates where they were being weeded out).

In 1960-61, 342 books were added to the Library by purchase and donation, out of which 247 books were received from the different Collectorates of the State 10 books were received on exchange basis and 85 books were purchased. Thirty-three publications of the office were sent on exchange basis to various Records Offices in India and the Commonwealth Relations Office Library, London.

In 1961-62, 257 books were acquired for the State Archives through purchase, exchange and donation (inclusive of the old books of the Collectorates). Twenty-four books were also purchased for the Regional Archives Office.

The books of the Library were checked and arranged and a new accession register was prepared.

5. *Research scholars*—During 1959-60, 16 research scholars applied for research facilities, but only ten availed themselves of the facilities. Besides two research scholars of previous years also continued their research work. Five hundred and ten pages of excerpts were released after scrutiny and 326 pages of excerpts were examined for further release. One hundred pages of records were also microfilmed and released to the research scholars.

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In 1960-61, six research scholars applied for admission to the research room, but only four conducted research. Three research scholars who had been granted research permission in previous years also continued research; sixty pages of excerpts were released after scrutiny to the research scholars and two pages were microfilmed for them.

In 1961-62, out of the ten students who applied for conducting research only five [including one from the University of Pennsylvania, U. S. A. and another from England], consulted the records.

A list of research scholars with their subjects of research is given in Appendix "H".

6. *Requisitions*—In 1960-61, 968 volumes, 123 files and 61 bundles were requisitioned and restored. During 1961-62, 1,305 volumes, 4,526 files, 649 bundles and 99 bastas, were also requisitioned and duly restored.

7. *Salvaging of Records for the National Register of Records*—During 1959-60, the Government of India sanctioned Rs.1,000 for the preparation of National Register of Records for this State.

In 1960-61, the sanction for the preparation of National Register of Records by the Government of India, was raised to Rs.3,000. A Field Assistant was appointed in October, 1960, for the salvaging of manuscripts and documents in the custody of private persons. Due to his late appointment much progress could not be achieved in this direction. However, 230 manuscripts and documents were unearthed.

The work was carried on more vigorously in 1961-62. Visits were paid by the Field Assistant to several localities like Kara and Manikpur in Allahabad; Kanpur; Agra; Fatehpur-Sikri; Mathura; Rae Bareli; Lucknow; Rudauli; Bara Banki; Dariabad and Rampur. Owners of manuscripts were contacted in the above visits and their collections examined and listed. Later these details were incorporated in the National Register of Records. In all 623 items (comprising 29 documents and the rest manuscripts) were salvaged. Reports of the progress of the work in respect of 230 items have been submitted to the National Archives of India and other work is under completion.

8. *Activities of the U. P. Regional Records Survey Committee*—During the year 1959-60, 333 manuscripts in Persian, Sanskrit and Hindi languages, five documents and one collection of documents (from Kara), six rare printed books in English and two small paintings were purchased at a total cost of Rs.14,216 on the recommendation of the Committee.

Three meetings of the Committee were held, two at Allahabad and one at Lucknow. The first meeting was held in the State Archives, Allahabad, on October 19, 1959, under the Chairmanship of Dr. R. P. Tripathi. Besides recommending purchase of manuscripts and documents the Committee also considered Government of India, Ministry of Education's letter no. F-7—53/58,

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A-10, dated January 15, 1959, regarding the recommendation of the Parliamentary Estimates Committee, 1957-58, which suggested that some of the Universities and Libraries might also be developed as second or third grade Archives. The decisions arrived at were as follows :

(1) The Committee deems it would be in the best interests of the preservation of manuscripts to have a building.

(2) The centralization of manuscripts in one place would be useful both from administrative and research purposes.

(3) The Committee appreciated the steps taken by the State Government to centralize the manuscripts in the State Archives of U. P. and hoped that full facilities for their preservation and maintenance as well as provision for a proper building would soon be made.

(4) Universities which have already a nucleus or appreciable collection of manuscripts, should be allowed to develop them as best as possible and facilities provided for the same.

(5) Though it is true that in European countries due to the climatic, financial and administrative facilities collections are being maintained at various places, yet in this country for sometime to come such facilities would not be available. Hence the Committee resolved to wait for the same.

(6) The Committee proposed a vote of thanks to the Director of the National Archives of India, for the technical advice which he would render from time to time.

The second meeting was held on December 6, 1959, at Lucknow, under the Presidentship of Dr. B. P. Saksena, in the absence of the permanent Chairman, Dr. R. P. Tripathi.

The Committee examined various collections from Varanasi, Lucknow, Kara and Allahabad, and on the next day the Committee discussed with the members of the Archival Legislation Committee, the Archival problems of this State. In the evening the members were present during the discussion held at the Chief Minister's residence between the Chief Minister of U. P. and the members of the Archival Legislation Committee.

The third meeting was held in the State Archives, Allahabad on March 21, 1960, under the Chairmanship of Dr. R. P. Tripathi. The meeting also continued on March 22, 1960 and recommended the purchase of manuscripts and some rare books.

In the year 1960-61, 108 manuscripts in Persian, Sanskrit and 96 documents were purchased at a cost of Rs.1,122 on the recommendations of the Committee.

Only two meetings of U. P. Regional Records Survey Committee were held, one at Lucknow and the other at Allahabad. The first meeting was held on October 4, 1960, at Lucknow, under the Chairmanship of Dr. R. P. Tripathi,

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the second meeting was held on February 28, 1961, in the State Archives, Allahabad. In the absence of the permanent Chairman, Dr. R. P. Tripathi, Dr. B. P. Saksena presided. The Committee acknowledged with thanks a donation of nine valuable manuscripts by Dr. Panna Lal, I.C.S. (Rtd.). Besides consideration of manuscripts and documents offered for sale to the Committee, it passed the following important resolutions :

Resolution I—"This Committee resolves to place on record its deep sense of gratitude to the State Government and the Chief Minister in particular at their decision to drop the idea of discontinuing the Department of Cultural Affairs and Scientific Research, which has been rendering invaluable service for the last four years for the advancement of cultural activities and scientific research in this State".

Resolution IV—"That steps be taken without much delay to prepare a proper Accession Register, yearwise for the safety of the manuscripts as well as for the facility of research scholars".

Resolution VI—"Resolved that an exhibition of rare manuscripts and documents, records and methods of their preservation, etc. be held at Lucknow in March, 1961, and at Allahabad later on for the benefit of the public in general and research scholars in particular".

In G. O. no. 2210/IV–2 (65)-58, dated June 14, 1961, the R. S. C. composed of 15 members was reconstituted and a separate purchase committee of seven members was formed to assist the former in examining the manuscripts and assessing their value and importance. The first meeting of the Purchase Committee was held on July 28, 1961, when 368 manuscripts, 14 rare books and 42 documents were examined and the approved items recommended for purchase. On July 29, 1961, at the second meeting of the R. S. C., 164 manuscripts, 14 rare books and 42 documents were recommended for purchase at a value of Rs.3,484.

9. *Implementation of recommendations of Commissions and Committees set up by the Government of India for improvement of Archives*—Given below is a conspectus of the action taken by the Government of Uttar Pradesh on the important resolutions of the various bodies suggesting improvement in the standards of maintenance, preservation and utilisation of records :

A. Indian Historical Records Commission

Development of Archives Offices in Third Five-Year Plan ; Resolution III of the thirty-fourth Session, Trivandrum, 1959—The I. H. R. C., passed this resolution urging the Union Government to provide adequate funds to the National Archives and the State Archives offices for enabling them in developing their collections in the Third Five-Year Plan. In accepting this resolution the Government of U. P., have informed the I. H. R. C., that the reorganisation of the State Archives, U. P., is under their consideration and necessary action has been taken to develop this office in the Third Five-Year Plan.

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Conformity to elementary principles of constitution and working of archives offices ; Resolution IV of thirty-fifth Session, New Delhi, 1960—In this resolution the State Governments having archives offices, or contemplating setting up the same, were urged to reorganise the same in conformity with the elementary principles guiding the constitution and working of the work of Central Archives offices. The U. P. Government have accepted this proposal for consideration during the reorganisation of the State Archives.

Appointment of trained Archivists in District Offices ; Resolution V of the same Session—That in the District Offices trained archivists should be appointed for the proper preservation of their valuable old records was also recommended in this resolution. In response the U. P. Government have stated that the conditions of service and pay scales in our District Records Offices would not possibly attract trained archivists, but the training of Record Keepers in the above offices is contemplated.

B. Research and Publication Committee

Publishing in the Indian Archives Journal, lists of subjects of research interest in State Archives ; Resolution II, twenty-seventh Meeting, New Delhi; September, 1958—In order to help research scholars, heads of archives offices and university professors were urged in this resolution to collaborate with the National Archives in preparing for publication in their *Indian Archives* Journal lists of subjects on which research could be done, as also the availability of materials thereon. The U. P. Government have accepted this suggestion and advised the I. H. R. C. that the Keeper of Archives is compiling the lists in question for transmission to the authority concerned.

Compilation of lists of publications and reprinting of out of print publications ; Resolution VI, twenty-seventh Meeting, New Delhi, September, 1958—The Committee urged the State Governments, in this resolution, to compile lists of publications and reprint such of the publications as were in demand by institutions and research institutions. While informing the Research and Publication Committee, that this resolution has been noted for future guidance, and the lists of publications would be compiled, the Government of U. P. have commented that no need is felt presently for reprinting the out of print publications.

Collection by the Secretary of the Committee of archival assets of States for inclusion in the Handbook of Indian Archival Repositories ; Resolution VII, twenty-seventh Meeting, New Delhi, September, 1958—The Committee decided that the Secretary of the Committee should collect up-to-date information on the archival assets of State Governments for inclusion in the *Handbook of Indian Archival Repositories.* The Government of U. P., have replied that details regarding the archival assets of the State were already sent to the Director of Archives, Government of India and additional details thereof will be supplied, if necessary.

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Release of excerpts from records up to 1916, *without scrutiny ; Resolution VIII, twenty-eighth Meeting, New Delhi, September,* 1958—The Committee recommended that the heads of State record offices be authorised by their Governments, as far as possible to release without scrutiny, excerpts from all the records up to 1916. The U. P. Government have informed the Committee that the Keeper of Archives will release information for research purposes from Confidential and non-Confidential records up to 1916, provided this does not cause embarrassment to the State Government.

Editing and publication of District records; Resolution I, twenty-eighth Meeting, Trivandrum, 1958-59—In this resolution the State Governments were requested to carefully edit and publish old unpublished historical records in the State or District Archives Offices and consult the Director of Archives, Government of India, for this purpose, whenever necessary. The U. P. Government have agreed to consult the Director of the National Archives in the matter.

Centralisation of State Government records, making them available for research, and reporting the action taken to I. H. R. C.; Resolution II, twenty-eighth Meeting, Trivandrum, 1959—While bringing to the notice of the State Governments its past recommendations for centralising the Divisional, District and Sub-Divisional records, the Committee, in its Resolution II (twenty-eighth Meeting), urged the Governments to open the records for *bonafide* research and report to the Indian Historical Records Commission, the action taken by them. The U. P. Government have agreed to throw open records up to 1910, which are being deposited in the State Archives.

Publication of Persian Catalogues by Archives, Museums, etc.; Resolution III, twenty-eighth Meeting, Trivandrum, 1959—Yet another decision was made by the Committee, requesting archives, museums, libraries and other institutions to compile and publish catalogues of Persian documents in their possession. The U. P. Government in agreeing with this resolution, have directed the State Archives, and the Government Museums to undertake this work, as such publications will be valuable source books for the study of Indian history, and the Keeper of Archives was further directed to bring this resolution to the notice of libraries and other institutions possessing such documents. The resolution was also forwarded by Government to the relevant Secretariat Departments, Registrars of Universities in Uttar Pradessh and the Secretaries of Raza Library, Rampur and Amir-ud-Daulah Library, Lucknow.

C. National Committee of Archivists

The decisions of the National Committee of Archivists taken at its ninth Meeting, held at New Delhi, September 2, 1958, were considered. The action taken on the proceedings are indicated below parawise :

Para 1—The Government of U. P. had no comments to make on the proposal of the Committee regarding the Chairmanship thereof.

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PARA 2—Government of India were informed that while Kashmir silk was used in the State Archives, U. P., a slight lemon colour was discernible therein and better results were expected if pure white silk was produced.

PARA 3—Government of U. P., have informed the Committee that experiments carried on in the National Archives of India regarding the Dehumidification machine have been noted and such machines, when available, would be installed in our stack rooms.

PARA 6—Government of U. P., have informed the Committee that the new formula for Leather Preservative Mixture of the National Archives of India was being tried in the State Archives of Uttar Pradesh.

PARA 7—(i) The U. P. Government noted for guidance the suggestion of the Committee that such representatives of the State Record Offices as might seek the advice of the N. C. A. would be permitted to do so.

(ii) The Committee suggested that all non-current Secretariat records of State Governments not required for reference, and whenever possible the District records too, should be transferred to the State Archives at regular intervals. The Government of U. P. have stated that a decision in the matter has been made and necessary steps for implementing the proposal will be taken after the new building at Lucknow is constructed.

(iii) Regarding the use of pastes, the Committee was further informed that both Dextrine paste as per National Archives formula and Dr. Fowler's formula of flour paste were used in the State Archives.

PARA 8—The Committee was intimated that the State Archives, U. P., has already a Microfile Recordak Machine Model A. H. and its Reader Model A. H. 3 and other accessories needed will be acquired.

PARA 9—In connection with the Committee's proposal inviting suggestions for the proposed revision of the indexing manual of the National Archives of India, the Uttar Pradesh Government have informed that body that, as the National Archives system of indexing records is too unwidely and our records are of a different nature, it is not proposed to undertake such indexing.

10. *Supply of copies of Records to individuals and institutions*—During 1959-60, 17 search cases were received, 11 from Government and six from private persons. Out of 11 Government search cases information was furnished in 8 cases; information in respect of two was not available and search of one case was continued in the next year. Out of the six private cases, two were completed, information in respect of one was not available and three cases were continued in the next year. Besides these, search cases of previous years were also undertaken.

In 1960-61, 18 search cases were received, 10 from Government and 8 from private persons. Five Government search cases were completed, but out of

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8 private search cases only four were undertaken as the sponsors of the rest did not pay the fees.

During 1961-62 in addition to the cases which were continued from 1960-61, fresh ones were undertaken, of which five were on behalf of Government and four were for private individuals.

A list of the search cases from Government and private individuals undertaken during the period under review is given in Appendix "F" and "G", respectively.

11. *Photo Duplication*—During 1960-61, 138 pages of *Risala-fi-alat-al-Rasad* from Raza Library, Rampur were microfilmed for Professor Syaili of the University of Ankara (Turkey) and 102 pages of records of this office for research scholars. Ten pages of manuscripts were also photo duplicated.

During 1961-62, the office made photo copies of a letter written by Nimai Charan Majumdar, as follows – negatives 35 mm. in microfilm, 9 exposures; and 9 photo prints of the size 16″×12″. In addition 160 exposures of 152 paintings in the Allahabad Museum were taken on behalf of the Department. Further microfilming work worth Rs.24.37 was done on behalf of a Union Government agency.

12. *Visits*—During 1959-60, Sri M. Zaheer, I.A.S., Director, Cultural Affairs and Scientific Research, U. P., inspected the office on August 3, 1959. Members of the Committee on Archival Legislation, Sri K. D. Bhargava, Dr. P. M. Joshi and Dr. Mohibul Hasan, also visited this office on December 9, 1959.

In the year 1960-61, Sri M. Zaheer, I.A.S., Director, Cultural Affairs and Scientific Research, U. P., visited the office on August 9, 1960, November 21, 1960 and February 28, 1961.

Sri M. Zaheer, I.A.S., also visited this office on July 25, 1961, September 26, 1961 and October 30, 1961.

13. *Other activities*—(i) The Keeper of Archives attended the meetings of the undermentioned bodies as the State representative:

Thirty-fifth Session of the Indian Historical Records Commission held at the Vigyan Bhavan, New Delhi, on February 4 and 5, 1960;

Twenty-ninth meeting of the Research and Publication Committee held at the Vigyan Bhavan, at New Delhi, on February 5, 1960;

Thirtieth meeting of the same Committee held at the National Archives, New Delhi, on July 8, 1960;

Eleventh meeting of the National Committee of Archivists, held at Allahabad, on April 14, 1959;

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Twelfth meeting of the same held at Srinagar (Kashmir) on September 7 and 8, 1959, and

Thirteenth meeting of the same held at New Delhi, on July 6, 1960.

(ii) *Historical exhibition*—The State Archives installed a stall in the Historical Exhibition organised during the twenty-third Session of the Indian History Congress, held at Aligarh from December 26 to December 28, 1960, in which rare manuscripts and documents acquired by the U. P. Regional Records Survey Committee and publications of the office were displayed.

APPENDIX "A"

Distribution of staff in the State Archives of U. P.

Serial no.	Name of the post	Permanent	Temporary	Additional posts created			Total
				1959-60	1960-61	1961-62	
1	2	3	4		5		6
1	Keeper of Archives	1	..	..	..	..	1
2	Assistant Keeper of Archives	1	..	..	..	..	1
3	Technical Assistants	..	9	9	..	..	9
4	Technical Assistant (Preservation)	..	1	1	..	..	1
5	Junior Technical Assistant	..	1	..	..	..	1
6	Field Assistant	..	1	..	1	..	1
7	Head Clerk	..	1	..	..	1(p)	1
8	Senior Clerks	..	2	..	..	..	2
9	Accountant	..	1	..	..	..	1
10	Junior Clerks	2	..	..	..	..	2
11	Typist	..	3	..	..	1(p)	3
12	Requisition Clerk	..	1	..	..	1(p)	1
13	Microfilm operator	..	1	..	..	..	1
14	Menders	1	8	6	..	..	9
15	Laboratory Attendant	..	1	..	..	..	1
16	Bundle lifter	..	1	..	..	..	1
17	Farrash	1	..	..	..	..	1
18	Peons	2	2	..	..	..	4
19	Chowkidar	1	..	..	..	..	1
20	Sweeper	..	1	..	..	..	1
	Total ..	9	34	16	1	3	43

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APPENDIX "B"

Staff sanctioned for Regional Archives Office (Plan Scheme)

Serial no.	Name of the Post	Perma-nent	Tempo-rary	Additional posts created			Total
				1959-60	1960-61	1961-62	
1	2	3	4	5	6	7	8
1	Divisional Archivist	..	..	..	..	1	1
2	Technical Assistant	..	..	..	..	1	1
3	Head Clerk-*cum*-Accountant	..	..	..	..	1	1
4	Typist	..	..	..	..	1	1
5	Menders	..	..	..	..	2	2
6	Farrash	..	..	..	..	1	1
7	Peon	..	..	..	..	1	1
8	Chowkidar	..	..	..	..	1	1
9	Sweeper	..	..	..	..	1	1
	Total	..	..	..	..	10	10

APPENDIX "C"

Budget allotment and expenditure

HEAD : I–36–Scientific Department–A–Archaeology–(*b*) State Archives

Primary unit	1959-60 Allot-ment	Expendi-ture (after re-appro-priation)	1960-61 Allot-ment	Expendi-ture (after re-appro-priation)	1961-62 Allot-ment	Expendi-ture (after re-appro-priation)
1	2	3	4	5	6	7
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1. Pay of Officers	9,800.00	11,259.83	9,400.00	10,328.91	10,600.00	10,364.90
2. Pay of Establishment	35,700.00	21,383.52	35,700.00	23,748.44	35,000.00	31,257.79
3. Allowances and Honoraria—						
(*a*) Dearness and compensatory Allowances.	12,100.00	9,408.37	12,100.00	15,768.35	17,400.00	15,181.88
(*b*) T. A.	1,500.00	3,925.07	2,500.00	4,160.55	2,400.00	2,381.10
4. Contingencies—						
(*a*) Contract	800.00	1,723.29	2,300.00	1,755.56	2,300.00	1,901.07
(*b*) Non-contract	52,300.00	11,858.01	16,000.00	11,015.41	14,500.00	27,062.70
5. Purchase of Manuscripts and documents.	20,000.00	10,216.00	20,000.00	2,277.00	20,000.00	3,484.00
Total ..	1,32,200.00	69,774.09	98,000.00	69,054.22	1,02,200.00	91,633.44

In 1961-62 this establishment was included in plan scheme for expansion and the budget allotment and expenditure under different primary units in respect of the plan scheme was as follows.

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HEAD : I—36—Scientific Department—A—Archaeology—(*b*) Expansion of State Archives

Primary unit	1961 Allotment	1962 Expenditure (After reappropriation)
	Rs.	Rs.
1. Pay of Officers	2,700	..
2. Pay of Establishment	5,700	819.99
3. D. A. and C.A.	4,300	367.04
4. T. A.	800	..
5. Recurring contingencies	6,400	276.50
6. Non-recurring—contingencies	12,200	12,240.78
Total ..	32,100	13,704.31

APPENDIX "D"

Form of Inventory

Name of the group.

Name and number of the series.

Serial no.	Accession Number	Nature and size of the documents	Description	Period covered
1	2	3	4	5

Number of pages	Condition	Identification number of the office of origin	Location	Remarks
6	7	8	9	10

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APPENDIX "E"

Form of Accession Register

Serial no.	Title	Author	Copyist/ Commentator	Subject	Character and Language
1	2	3	4	5	6

Folios/ Leaves Size	Material used/ condition	Age	Place of origin	Date and Year of acquisition
7	8	9	10	11

From whom acquired	Price/Donated	Colophon	Remarks
12	13	14	15

APPENDIX "F"

Government Search Cases

Serial no.	Subject	Name of Government Department/ Office
	(1959-60)	
1	Review of Political Pensions paid from Central Revenue.	Board of Revenue, U. P.
2	Review of Political Pensions paid from the Central Revenue, Bareilly Treasury.	Board of Revenue, U. P.
3	Grant of a patch of land to American Missionaries to build a school in Saharanpur District.	Revenue (A) Department (Secretariat), Lucknow.
4	Holt Mackenzie's Minute	Board of Revenue, U. P.
5	Copy of G. O. no. 194, dated April 4, 1876	Board of Revenue, U. P.
6	Bighrai Camping ground in Mainpuri District.	Military Estates Officer, Agra Circle.
7	Encamping grounds at Bhur, district Bulandshahr.	Collector of Bulandshahr.
8	Writ petition no. 2636, of 1958 *Rani Ratnesh Kumari of Mainpuri vs. State of U. P.*	Sri Syed Nasir Hussain, O. S. D. Litigation, Board of Revenue, U. P.

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Serial no.	Subject	Name of Government Department/Office
9	Information about Belsare during the uprising of 1857.	Dr. P. M. Joshi, Director of Archives, Secretariat Record Office, Bombay.
10	Review of Political Pensions paid from Central Revenue, Agra Treasury.	Board of Revenue, U. P., Section 12, Lucknow.
11	Review of Political Pensions paid from Central Revenue, Bareilly.	General Administration Department, Lucknow.
	(1960-61)	
1	Budhanpur Camping ground in Moradabad District.	Military Estates Officer, Agra Circle, Agra Cantt.
2	Papers on Almora-Tibet boundary ..	Board of Revenue, U. P., Allahabad.
3	Payment of rent of land acquired for military purposes in Cantonment of district Shahjahanpur.	Secretary, Board of Revenue, U. P., Section 10. Lucknow.
4	Royal Commission on Police appointed by Government of India in 1860 under the Chairmanship of the Court and Police Committee appointed by the Government of N.W.P. in 1890.	Up Sachiv, Uttar Pradesh Shasan, Police (A) Department.
5	Disposal of Saidabad Camping ground, District Allahabad.	Military Estates Officer, Lucknow Circle.
6	Allahabad (Old) Cantonment Survey number 42 Balrampur House.	Military Estates Officer, Lucknow Circle.
7	Last Publication of Maps in the Hill Districts.	Board of Revenue, Section 4, Lucknow.
8	Rampur State and the Dawn Match Company Ltd. District Rampur.	Collector, Rampur.
9	Data regarding a *firman* of Shahjahan	State Editor, District Gazetteers, U. P., Lucknow.
10	Papers relating to Maulvi Ahmadullah Shah	Assistant Director, National Archives of India, New Delhi.
	(1961-62)	
1	State of U. P. *vs.* Trivikram Narain Singh, Supreme Court, Appeal number 509 of 1958.	O.S.D.Board of Revenue, Allahabad.
2	Erection of building in Kaisar Bagh Square, Lucknow.	General Administration Department, Secretariat, Lucknow.
3	Land and building situated in front (west) of the main building of Government Girls Inter College, Faizabad.	Deputy Commissioner of Faizabad.
4	Assignment of Land Revenue of Rs. 100 per annum for third life in favour of Sri Sher Ali Khan, holder P.P.O. number 836.	Board of Revenue, Allahabad.
5	Special appeal no. 267/1957 and 292/1957 of Raja Anand Brahma Shah *vs.* State of U. P.	O. S. D. Board of Revenue, Allahabad.

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APPENDIX "G"

Private Search Cases

Serial no.	Subject	Name of the applicant
	(1959-60)	
1	Muafi Alia 1858 to 1860 Tehsil Nakur, District Saharanpur.	Shri Rao Abdul Hamid Khan, Saharanpur.
2	Malkana allowance of the Raja of Bara	Sri Lal Ji Tandon, Allahabad.
3	Grant of political sufferers certificate for the confiscation of big landed property in the Mutiny of 1857 in District Allahabad.	Sri S. Abdul Maboob, Allahabad-1.
4	Map of Abadi of village Nand-gaon in District Mathura.	Shri Meghshyam Goswami, Mathura.
5	G. O. dated December 11, 1810	Sri Qazi Hasin Ahmad, Allahabad.
6	Documents relating to some plots of land within the municipality of Chunar for the year 1876-77.	Sri Krishna Dass, Chunar, District Mirzapur.
	(1960-61)	
1	Certain rights granted by the U. P. Government to the Muafidars of Saklana under the erstwhile Tehri-Garhwal State.	Miss Girja Saklani, Instructor in Social Work, Kamla Nehru Memorial Hospital, Allahabad.
2	Copy of Sanad under the seal of Mr. Hastings, G. G., dated the 1st of Kartick, 1189 Fs. or the 15th October, 1781 A. D. in the name of Bijaigarh Estate.	Sri Lal Mohan Mukhtar-i-Am, Bijaigarh State, Mirzapur.
3	Survey map of village Rai, Tahsil Mathura, District Mathura.	Sri Raghunath Prasad, Mathura.
4	Old documents to establish ownership of land in Varanasi.	Life Insurance Corporation of India, Allahabad.
	(1961-62)	
1	List of martyrs of 1857	Qazi Syed Sarfuddin Hussain.
2	Certain information about his ancestors	Sri Azmat Ullah.
3	Information relating to Shaikh Makhdoom Buksh.	Sri Khan Saheb Abdul Gafoor, Bhopal, M. P.
4	Grant of Nankar allowance ..	Sri P. N. Puri.

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APPENDIX "H"

Research Scholars

List of research scholars who applied for research facilities in the State Archives. Names of those who did not avail the research facilities are marked with asterisks.

Serial no.	Name of the Research Scholars	Subject
	(1959-60)	
*1	Sri K. D. Dagg (Lucknow University)	Revenue Administration of the East India Company in the North Western Provinces (1835-58).
2	Dr. Irfan M. Habib (Muslim University), Aligarh.	Mughal India (16th to 18th centuries).
3	Sri B. R. Malik (East-Punjab University)	History of Haryana (Delhi Territory), 1803—57.
4	Sri S. Shahid Mehdi (Muslim University) Aligarh.	Position of Sadrs during the Mughal period.
*5	Sri A. Mukherjee, (Patna University) ..	Internal conditions of Oudh (1798-1856).
*6	Sri B. R. Nanda, New Delhi ..	Biography of Pt. Moti Lal Nehru.
7	Sri M. Shafiur Rahman (Jamia Millia Islamia).	Historical materials on Khabri (Tehsil Hasanpur, District Moradabad).
8	Sri B. P. S. Rastogi (Lucknow University)	History of the development of the Cottage Industries in U. P. under the British.
9	Sri P. C. Raychaudhuri (O.S.D. Gazetteers, Government of Bihar).	Raja Ran Bahadur Shah (1798—1801) and Knox Mission (1801).
10	Sri K. L. Sachdeva, (Agra University)	Socio-Economic and Cultural Studies in the history of Delhi (1803-1857).
*11	Sri S. D. Gaekwad (Bombay University)	Raghoba.
12	Smt. Asiya Siddiqi, B. A. Hons. (Oxon.) Lecturer, Aligarh Muslim University.	Revenue Administration in the North-Western Provinces (1800-'45).
13	Sri Surendra Nath Sinha (Allahabad University).	History of the Subah of Allahabad under the Mughals.
*14	Sri Rajendra Bahadur Singh (University of Gorakhpur).	Administrative Progress of the N. W. Provinces under Anthony Macdonell (1895-1901).
*15	Smt. M. R. Singhal (Lucknow University)	Educational Finance in U. P. *since* 1900.
16	Sri S. P. Verma, Accountant General, U. P. (Retired), Haldwani.	Account of Kumaon-Bhabar.

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Serial no.	Name of the Research Scholars	Subject
17	Sri R. K. Gupta (D. A.V. College, Kanpur) (continued from previous year).	British Revenue Policy of Kanpur District. (1801-1921).
18	Sri M. C. Johri (Allahabad University) (continued from previous year).	Administration of U.P. from 1858-1909. (1960-61)
1	Dr. Thomas R. Metcalfe (University of Wisconsin, Maidson, U.S.A.).	Influence of Mutiny on British Policies in India.
2	Sri K. N. Srivastava (V. S. S. D. College, Kanpur).	Administration of N.W.P. (1843-53).
3	Dr. Momin Mohiuddin, Bombay,	Persian Historical Documents.
4	Sri S. D. Singh (University of Gorakhpur)	State of Muslim Education in N.W.P. (1854-1882).
*5	Sri Basudeo Singh (D.A.V. College, Kanpur)	Political History of Baiswara (1250-1859).
*6	Sri Premanand Goswami (University of Allahabad).	Social and Cultural History of N.W.P. (1835-1857).
7	Sri R. K. Gupta (V.S.S.D. College, Kanpur). (continued from previous year)	British Revenue Policy of Kanpur District, (1801-1921).
8	Sri K. L. Sachadeva (University of Agra) (continued from previous year).	Socio-Economic and Cultural studies in the History of Delhi.
9	Sri R. C. Tripathi (V.S.S.D. College, Kanpur). (continued from previous year)	Mutiny at Kanpur and role of Nana Dhondoo Pant. (1961-62)
*1	Sri Ishwar Saran Saksena (Agra University)	Rise of British Paramountcy in Oudh (1765-1856)
2	Sri Suprakash Sanyal (University of Calcutta).	Anglo-Benares Relations (1764-1796)
*3	Sri Shiam Saroop (Agra University)	A History of Rampur State (1775-1864)
4	Sri Weldon Robert Hess (University of Pennsylvania, U.S.A.)	History of Benares (1806-1856).
5	Sri Kanchan Mojumdar (Indian School of International Studies, New Delhi).	Indo-Nepal Relations (1837-1877).
6	Sri Richard H. Collier, Burgh Heath, Surrey (England).	A new History of 1857-58 revolt.
7	Sri R. K. Gupta (V.S.S.D College, Kanpur). (continued from previous year)	British Revenue policy of Kanpur District (1801-1921).
8	Sri K. N. Srivastava (V.S.S.D College, Kanpur) (continued from previous year).	Administration of N.W.P. (1843-53).
*9	Sri S. N. Sinha (University of Allahabad)	Revolt of 1857 in Bundelkhand.
10	Sri Surendra Nath Sinha (University of Allahabad). (continued from previous year).	Subah of Allahabad.

APPENDIX "I"

Statement showing progress of Preservation Work, 1959-62

Serial no.	Year	Fumigation	Vacuum cleaning and Hand dusting	Flattening	Numbering	Guarding	Repairing	Stitching	Binding	Chiffoning	Lamination	Arrangement and sorting	Pagination	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	1959-60	..	3,798 (Files) and bundles.	..	7,048 (Pages)	7,091 (Sheets)	1024 (sheets)	2,8670 (Sheets)	265 (Vols.)	112 (Pages)	573 (Pages)	1,2576 (Files Vols., Re-, gisters, etc.)	5,5508	
2	1960-61	1,631 (Files) 578 (Bundles), 2191 (Registers).	17,573 (Files Vols., bundles and books).	22,471 (Sheets)	67,029 (Pages)	1,342 (Sheets)	399 (Sheets) and 313 Maps at Board of Revenue, Lucknow.	42,262 (Sheets)	127 (Vols.)	..	..	30,589 (Files, Vols., and registers).	..	
3	1961-62		15,711 items	8,934	4,615	20,153	2,213 (items)	10,180 (Sheets)	267 (Vols.)	3,376	47	10,885 (files) 7,126 Vols, and 266 bundles.	..	

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APPENDIX "J"

Statement showing purchases worth more than Rs.100

Serial no.	Items	Amount
		Rs.
	(1959-60)	
1	Chiffon "D"	201.57
2	Film Splicer	139.75
3	Iron Safe	412.84
4	Furniture (Racks etc.)	781.00
5	Hand-made Paper	739.20
6	Photographic material	177.77
7	Cartridge Paper	132.89
8	35 mm. Practina Camera FX 11a F/2 Single lens	2,194.73
9	Posting Paper, Pulp Board, etc.	495.55
10	Printing Paper	779.15
	(1960-61)	
1	Hand-made Paper	2,034.20
2	Godrej Steel Almirahs, etc.	1,605.36
3	Naphthalene Bricks	909.50
4	Copex Paper	196.02
5	Films	428.42
	(1961-62)	
	(*Plan Scheme*)—	
1	Typewriter Hindi	931.63
2	Ultra Violet Ray lamp	775.68
3	Racks..	112.35
4	Furniture	380.00
5	Steel Almirahs	571.94
6	Microscope	571.44
7	Water Cooler	1,820.95
8	Fire Extinguisher	401.09
9	Steel Racks	4,429.80
10	English Typewriter	951.95
	(*For Office*)—	
1	Chiffon	1,536.36
2	Steel Book Cases	2,411.78
3	Steel P an Cabinet	952.95
4	Board Cutter	499.55
5	Card Index Cabinet	318.16
6	Binding Cloth	108.40
7	Binding Leather	184.00
8	Tell-Tale Clock	566.75
9	Filing Cabinet	308.10
10	Repairing Tables	953.00
11	Steel Racks	15,996.50

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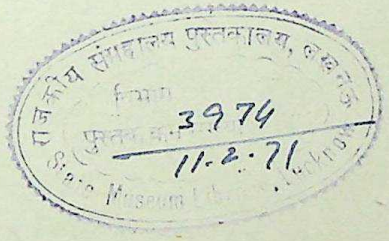
APPENDIX "K"

U. P. Regional Records Survey Committee

(Purchases and donations, during 1959-60, 1960-61 and 1961-62)

Serial no.	Year of acquisition	Documents	Manuscripts	Rare Books]	Paintings	Total price paid
1	2	3	4	5	6	7
1	1959-60 ..	5 and one collection of documents.	333	6	2	Rs. 14,216.00
2	1960-61 ..	96	108	..	..	[1,122.00
3	1961-62 ..	42	164	14	..	[3,484.00
4	1961-62		9	..	..	(Donated.)



कार्यकारी सह सम्पादक
संग्रहालय पुरातत्व पत्रिका उ० प्र०
रा० ज० संग्रहालय, लखनऊ

PSUP—A·P. 2 (Genl.) CA & SR—1963. 500.

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